



City of Fayetteville

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MAYOR
Edward Johnson

COUNCIL
Scott Stacy, Mayor
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Harlan Shirley
James B. Williams

CITY MANAGER
Ray Gibson

CITY CLERK
Anne Barksdale

January 19, 2016

TO: Honorable Mayor and City Council

FROM: Ray Gibson, AICP, City Manager

SUBJECT: CITY MANAGER'S WEEKLY REPORT: January 11th through January 17th

CITY ADMINISTRATION

- Attended health insurance broker interview with MSI Benefits on Monday, January 11th. Also in attendance were Assistant City Manager Alan Jones, Finance and Administrative Services Director Mike Bush, Finance and Administrative Services Assistant Director Carleetha Talmadge, and Human Resources Manager Barbara Dudley.
- Prepared for the Fayette Visioning Place Committee Meeting to take place on Wednesday, January 13th.
- Attended health insurance broker interview with Ascension on Tuesday, January 12th. Also in attendance were Assistant City Manager Alan Jones, Finance and Administrative Services Director Mike Bush, Finance and Administrative Services Assistant Director Carleetha Talmadge, and Human Resources Manager Barbara Dudley.
- Handled correspondence throughout the week with a few residents along Hood Avenue regarding truck traffic from the construction site on Lafayette Road and Highway 54 (new apartment development).
- Held a meeting with the Lafayette Square developer to discuss options and a plan for buffer enhancement behind Sharon Drive properties. The plan will be to move forward with some tree plantings along the property line adjacent to the homes on Sharon Drive.
- Held a conference call with Jay Garner of Garner Economics to discuss the Competitive Realities Report prepared by their firm as a part of the City's Economic Development Plan/Strategy. Assistant City Manager Alan Jones and Community Development Director Brian Wismer were also in attendance.
- Attended a meeting on Thursday, January 14th with local leaders to discuss plans for a County-wide leadership event. Also in attendance was Mayor Ed Johnson.
- Continued to deal with issues regarding an alcohol license application by Starbucks located at 856 Highway 85 South. Attended a meeting with Starbucks' legal representation on Thursday, January 14th to discuss the proposal further. Also in attendance at the meeting was Mayor Ed Johnson.
- Attended health insurance broker interview with Shaw Hankins on Thursday, January 14th. Also in attendance were Assistant City Manager Alan Jones, Finance and

Administrative Services Director Mike Bush, Finance and Administrative Services Assistant Director Carleetha Talmadge, and Human Resources Manager Barbara Dudley.

- Attended an informational meeting with Mayor Ed Johnson FCBOE, Superintendent Dr. Joseph Barrow, and Deputy Superintendent Sam Sweat.
- Made a presentation at the Fayette Seniors Services along with Mayor Ed Johnson on Friday, January 15th.
- Attended the Fayette Chamber of Commerce Annual Meeting and Awards Luncheon on Friday, January 15th.
- Attended a site visit at Fenwyck Commons Subdivision with Council Member Harlan Shirley and Public Services Director Chris Hindman to look at drainage issues.

FINANCE & ADMINISTRATIVE SERVICES

Finance

- Continued to work with the Auditor's on closing out FY2015.
- Continued to work on Year End Submissions to State.
- Sent over the last of CAFR stats to the Auditors.
- Worked on the implementation plan for the new financial software with Tyler Technologies.

Accounts Payable

- Keyed payment data for 97 invoices and processed payments to 89 vendors.
- Prepared 90 current week checks for pick up/ mailing.
- Reviewed current incoming invoices and receivables.

Occupational Tax

- Received six (6) new business applications.
- Issued six (6) new business licenses.
- Collected \$16,541.07 for 2015 new and delinquent licenses.
- Collected \$19,028.42 from the Hotel/Motel Tax.
- Collected \$2,539.41 from the Alcohol Beverage Sales.
- Collected \$18,469.60 from the Beer, Wine, and Liquor Tax.
- Entered payments into the A/S 400 System.
- Submitted the financial post, edit, and balance reports

Payroll

- QBA Gross Earnings Report for Pay Date: 01/14/16
 - Check Count: 161
 - Regular Weekly Payroll: 2
- Total Payroll: \$177,016.57

Utility Billing

- Assessed late fees to delinquent accounts.
- Received \$32,168.47 in Sanitation and Stormwater revenues.
- Billed out for 1969 customers
- Issued 0 Purchase Orders

- Received \$71,828.44 in Water and Sewer revenues

Human Resources

- Handled numerous personnel items throughout the week.
- Employment Opportunities
 - Fire Fighter (All Levels) – Open until filled
- Resumes from Week of January 11 - 15
 - Fire Fighter: 1
- Insurance Broker Interviews
 - MSI
 - Ascension
 - Shaw Hankins

Court

- # of citations received: 202
- # of warrants issued (FTA & VOP): 3
- # of citations (FTA) sent to DDS: 14
- # of scheduled arraignment cases: 114
- # of scheduled trial cases: 15
- Total amount collected for the week: \$16,309.10

Information Technology

- GIS Projects
 - Reviewing and adding Asset data (from the county) to the Fayette Visioning Asset map.
 - Continued to work on the Asset Map Project.
 - Worked on Planning and Zoning Map Corrections.
 - Attended a Network Analyst Training Class.
- Technology Projects
 - Purchased hardware for the new financial software system.
 - Improved the City Manager's office TV for presentations.
 - Upgraded the memory on the City servers.
- Police Technology Projects
 - ICOP system upgrade.
 - Archived body camera videos.
- Open Records Request
 - DVD Request of Traffic Stops and Investigations: **6**
- Web Site Visits for the Week
 - Total Pages Viewed : **9,351**
 - Total Unique Pages: Viewed **6,812** (Excludes Repeated Pages viewed)
- Average Time Spent on Each Page: **55 Seconds**
- Top 10 City Web Pages

1.	Official Website Main Page	1,801	19.26%
2.	Jobs	585	6.26%
3.	Government	318	3.40%

4.	Residents	302	3.23%
5.	On-Line Payments	295	3.15%
6.	Events	254	2.72%
7.	Municipal Court	248	2.65%
8.	Search Results	237	2.53%
9.	Mayor and Council	223	2.38%
10.	City Departments	212	2.27%

COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development

- Staff met with Garner Economics via conference call to review the “Optimal Business Targets” and “Competitive Realities Report” (CRR). The targets are based on conclusions derived from the CRR which analyzed the findings from the focus groups, online surveys, and tour of the city.
- Discussions with City Engineer to develop multi-use path project around City to include in the future SPLOST list.

Planning & Zoning

- Continued dialogue with the County staff and BOC to discuss the reverse-angle parking plan on the Courthouse square. The City will need their blessing before beginning the study.
- Met with Thomas Lamb (small parcel annexed/zoned PCD in 2015) about bringing his property into compliance.
- Met with the Lafayette Square developer to discuss options and plan for buffer enhancement behind Sharon Drive properties.
- Continued discussions with architects for the Holiday Inn Express and CADDIS healthcare on elevation and site plans for their respective projects in the City.
- Reviewed multiple sign applications for compliance with the City Code.
- Handled multiple customer/public inquiries for zoning uses.

Main Street

- Met with the concert promoter for a jazz/soul event on June 26, 2016.
- Prepared for the monthly Main Street meeting.
- Planning for the 2016 event calendar.
- Prepared for the 2016 series ticket marketing and outreach.
- Train Depot gas line installation was completed.

DDA

- Met with future tenant at 101 S. Glynn Street building to discuss interior issues/ADA compliance.

Building

- Number of Building Inspections Performed: **63**
- Number of Permits Issued: **30**
 - **4: Building**
 - Commercial Repair/Remodel: **2**

- Commercial New: **0**
- Residential Repair/Remodel: **2**
- Residential New: **0**
- **0:** Demolition
- **5:** Mechanical
- **0:** Utility Restoration
- **4:** Foundation Only
- **10:** Electrical
- **7:** Plumbing
- Plans Received: **1**
 - Commercial Repair/Remodel: **0**
 - Commercial New: **0**
 - Residential Repair/Remodel: **0**
 - Residential New: **1**

PUBLIC SERVICES (Sanitation, Stormwater, Water, Waste Water/Sewer, Public Works)

Public Works

- Cleaned City Hall and the Police Department.
- Cut and maintained the following areas:
 - Veterans Memorial (Patriot Park)
 - Amphitheater
 - Highway 85 N medians
 - Bradford Square
 - Grady Avenue
- Completed pothole repair work at multiple locations on Jeff Davis Drive North.
- Emptied the Downtown trash receptacles
- Picked-up two dead animals that were in the right of way for disposal.

Sewage Department

- Average daily flow treated is 2.740 million gallons per day.
- Performed weekly maintenance at 25 lift stations sites.
- Responded to 2 sewer odor complaints.

Stormwater

- Cleaned out a ditch on Beauregard Boulevard.

Water Department

- Average daily flow of 1.081 of system demand.
- Repaired 1 water main break.
- Repaired 1 water leak.

Utility Locates

- Located the water and sewer for 22 utility locate tickets.

POLICE DEPARTMENT

Among the numerous calls for service the **Patrol Division** handles; these are some of the highlights:

- **Stolen Vehicle:** Williamsburg Way. A 15 year old boy stole his father's truck and drove to his girlfriend's house. The juvenile was stopped for a traffic violation on his way home. The father did not want to prosecute for the theft. The juvenile was charged for driving without a license.
- **Domestic:** Chase Court. An argument between a husband and wife resulted in the wife slashing the tires on her husband's vehicle. Both parties were separated. A report was filed of the incident and neither party wanted to prosecute.
- **Domestic:** Sharon Drive. Husband and wife had a verbal argument over finances. Both parties were separated and a report was filed.
- **Disorderly Conduct:** Piedmont Fayette Hospital. A female subject had been released by the hospital and was under sedatives. Her boyfriend arrived and they began to argue. Both parties were charged with disorderly conduct and the boyfriend was arrested for driving on a suspended license. She was released on a copy of the citation due to her medical condition.
- **Armed Robbery:** Bank of America. GA Hwy 314. Male subject entered the bank and passed a note to the teller. He motioned the teller that he had a firearm but did not present it. He left the bank without receiving any money. The manager gave out a description of the subject and vehicle. Patrol units found the subject in a nearby subdivision. He confessed to the armed robbery. CID notified. Subject was interviewed and transported to Jail.
- **Hit and Run accident:** Checkers. The hit and run driver was arrested after Patrol received information on the driver and vehicle. He was arrested at his residence without further incident.
- **Domestic:** Johnson Ave. A physical altercation between boyfriend and girlfriend. The male subject fled the scene after Patrol arrived. The subject was found the following morning and arrested. Warrants taken.
- **Entering Auto:** Fayette County High School. The incident was reported to have taken place at the high school but was reported at the student's workplace (Wal-Mart). There was several hours delay in reporting the crime. Miscellaneous items were taken.
- Numerous arrests for shoplifting at Wal-Mart (5), Kohl's(4), and Publix (1).
- Numerous traffic accidents. 1 injury reported. None serious
- Numerous traffic related arrests for DUI (1), driving on suspended license (7), and possession of Narcotics (5) and wanted persons located (3).

Community Events

- Lt. Harper and Officer Tilley attended the Metro Atlanta Traffic Enforcement Network Meeting held in College Park and participated in a joint jurisdictional road safety check.

Training Division

- New vest were issued out to the officers. One detective attended supervision course at GPSTC.

Criminal Investigations

- Detectives continue to follow up on leads in the Beauty World Burglary.
- Detectives participated in a county-wide investigators meeting with members of the Fayette County Sheriff's Office, Peachtree City Police and Tyrone Police.
- Detectives assisted patrol with the robbery at the Bank of America.
- Weekly Stats:
 - Investigations assigned **21** cases this week.
 - Investigations cleared **16** cases this week.

Warrants

- Warrant officers Warrant officers handled local court transports and bailiff duties.
- Weekly Stats:

• Bailiff Hours	8	Arrest	4
• Supplemental	9	Warrants Served	4
• Warrants RE-Called	3	Warrant Attempts	10
• Warrant Entry	7	Person Contacts	9
• Fines/forfeiture	\$3,132.00	Transports / Court	10

School Resource Officer

- No incidents to report.

Office of Professional Standards

- OPS personnel updated press releases and arrangements for the Active Shooter Class, which is now being held at the Sam's Auditorium.
- The front office answered 114 phone calls, handled 85 walk-ins, referred 17 accident reports and 12 incident reports, processed 13 alcohol IDs and 4 impound releases, ran 10 backgrounds, 17 tags and 17 VINs.

FIRE DEPARTMENT

Operations

- Incidents: Units responded to 64 emergency calls for service during the week.
- Volunteer: The January 11th volunteer meeting was held at Station 91.
- Projects:
 - Attended several meetings with multiple health insurance brokers to review RFPs for brokerage services.
 - Attended a lunch meeting with 911 Director Bernard Brown to discuss Spillman and other 911 issues.
 - Attended a conference call meeting with Jay Garner and staff to discuss draft of Fayetteville Competitive Realities Report.